

Hospitality Discipline

酒店及旅遊學科



HT4200028 Essentials for Tour Escorting 專業領隊精讀

Programme Objectives | 課程宗旨

This programme aims to provide the essential need-to-know information and skills of tour escorting to those who are required to accompany outbound tour groups.

This programme is designed for those without tour escort examinated licenses as followings:

- who requires to accompany outbound tour groups (e.g. school teachers)
- who is interested in tour escorting practices

本課程旨在教授領隊重點帶團技巧及有關知識，讓學員對專業領隊工作有基本掌握。
本課程的設計是為未接受專業領隊培訓及未獲取合資格導遊或領隊證的以下人士：

- 擔任外遊團職務 (如學校海外交流團的隨行老師)
- 對領隊實務操作有興趣

Learning Content | 學習內容

- Roles and duties of a tour escort | 領隊的角色及職責
- Essential skills in tour escorting | 重點帶團技巧
- Travel formalities and requirements | 旅遊相關規例與手續
- Handling emergencies | 危機處理
- Case studies | 個案分享

Medium of Instruction | 授課語言

Cantonese (supplemented with English notes) | 廣東話 (輔以英語教材)

Certificate | 證書

Upon successful completion, student will receive Certificate of Attendance issued by Hospitality Discipline of Vocational Training Council. 在順利完成本課程後，學生將可獲由職業訓練局『酒店及旅遊學科』頒發出席證明證書。

Contact Hours | 上課時數

Total 3 hours face-to-face lesson | 總共 3 小時面授課堂

Cohort 組別	Date 日期	Day 星期	Time 時間	Venue 上課地點
Nov 十一月班	17 Nov 2022 2022年 11月 17日	Thursday 星期四	18:45-21:45	Tourism and Aviation Training Centre IVE (Haking Wong) 香港專業教育學院 (黃克競分校) 旅遊及航空訓練中心

Programme Fee | 學費

HK\$400 per person (Early bird discount 10% off on or before 21 Oct 2022)

每人港幣\$400元 (於2022年10月21日或之前報名，即可享9折早鳥優惠)

Application Deadline | 截止報名日期

Nov Cohort:	1 Nov 2022	Application Here	十一月班 :	2022年 11月 1日	在此申請
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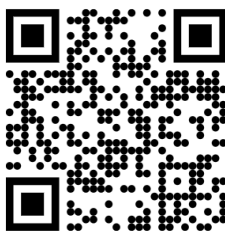
Enquiry | 查詢

Tel / 電話: 2595 2591 / 2708 5394

WhatsApp: 2595 2591

Email / 電郵: iveht@vtc.edu.hk

Website / 網址: <https://hospitality.vtc.edu.hk/>



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VTC reserves the right to cancel any course, revise course content or change the offering venue(s), date and time if circumstances so warrant.

職業訓練局可因應情況取消任何課程、修正課程內容或更改上課地點、日期及時間。