

# Hospitality Discipline

## 酒店及旅遊學科

HT4200021

### Certificate in Safety and Hygiene for Swimming Pool and Spa Managers (Online mode)

泳池及水療機構衛生及安全經理證書 (網上形式)



#### Programme Objectives | 課程宗旨

The Certificate in Safety and Hygiene for Swimming Pool and Spa Managers is an advanced level programme designed to provide industry practitioners who are working in the swimming pool, spa, clubhouse and related leisure and recreation industry at supervisory level with both theoretical and practical knowledge. This programme is delivered through lectures, group discussions and/or instrument use demonstrations to uplift students' knowledge in managing, controlling, monitoring and assessing the safety and hygiene of the swimming pool and spa facilities.

泳池及水療機構衛生及安全經理證書為一進階課程，內容結合理論和實踐，適合從事泳池、水療、會所或相關康體設施的管理人員修讀；透過課堂講解、小組討論及/或儀器使用示範等授課模式，提升學員對管理、監控、檢視及評估泳池、水療及相關設施的安全衛生。

#### Learning Contents | 學習內容

- ◆ Roles and responsibilities of swimming pool or spa managers
- ◆ Manpower management, training and development
- ◆ Comprehensive risks review to practitioners and users in swimming pool and spa facilities
- ◆ Risk assessment and management
- ◆ Practices related to swimming pools regulations (Chapter 132CA)
- ◆ Introduction to quality management system and certification
- ◆ Case study and discussion
- ◆ 泳池及水療機構經理的角色及職責
- ◆ 人力資源管理、培訓與發展
- ◆ 全方位檢視泳池及水療設施對員工及使用者的的重要性和風險
- ◆ 風險評估及管理
- ◆ 探討《泳池規例》(第132CA章) 應用
- ◆ 簡介品質管理體系及認證
- ◆ 個案研習及討論

#### Examination & Certification | 考試及證書

- One-hour assessment in a form of multiple-choice questions. Upon successful completion of the programme (i.e. attended a minimum of 80% of the classes and passed the assessment), students will be awarded a Certificate of Attainment issued by the Hospitality Discipline of the Vocational Training Council; and
- Eligible to apply for associate member of the Hong Kong Institute of Certified Property Managers
- 一小時以多項選擇題形式進行的中文考試。出席率不少於80%及考試合格者，將獲頒發職業訓練局轄下酒店及旅遊學科之修業證書一張；
- 及符合成為香港物業管理師學會副會員資格

## Entry Requirements | 入學要求

- Completion of the Certificate in Safety and Hygiene for Swimming Pool and Spa Supervisors, or equivalent
- At least 3 years' relevant working experience in the leisure and recreation industry at supervisory level. Please send the relevant employment verification documents along with the application form to our office when applying.
- 修畢泳池及水療機構衛生及安全主任證書課程或同等學歷；OR 或
- 現職泳池、水療、會所、相關康體設施或款待業機構，並具三年或以上相關工作經驗的管理人士。在申請時，請將相關工作證明文件，連同申請表寄回本局。

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## Contact Hours (Online) | 上課時數 (網上授課)

Total 24 hours including 60 minutes examination in 8 lessons (分8個課堂，總共 24小時 包括60分鐘考試)

Cohort 組別	Lesson 課堂		Date 日期		Day 星期	Time 時間	Online Mode 網課形式
Jul 2025 25年 7月班	Lesson 1	第一堂	3 Jul	7月 3日	Thursdays 逢星期四	18:45-21:45	MS Teams Online 網上理論授課及考試
	Lesson 2	第二堂	10 Jul	7月 10日		18:45-21:45	
	Lesson 3	第三堂	17 Jul	7月 17日		18:45-21:45	
	Lesson 4	第四堂	24 Jul	7月 24日		18:45-21:45	
	Lesson 5	第五堂	31 Jul	7月 31日		18:45-21:45	
	Lesson 6	第六堂	7 Aug	8月 7日		18:45-21:45	
	Lesson 7	第七堂	14 Aug	8月 14日		18:45-21:45	
	Lesson 8	第八堂	21 Aug	8月 21日		18:45-21:45	

## Medium of Instruction | 授課語言

Cantonese | 廣東話

## Programme Fee | 學費

HK\$2,950 per person

Special Offer: HK\$2,655 per person will apply to the following participants:

- VTC Staff
- Graduate of Certificate in Safety and Hygiene for Swimming Pool and Spa Supervisors

每人港幣\$2,950元

學費優惠：每位港幣2,655元適用於以下人士：

- 職業訓練局職員
- 泳池及水療機構衛生及安全主任證書課程修畢者

## Application Deadline | 截止報名日期

Jul Cohort: 12 Jun 2025 | 7月班：2025年 6月 12日

[Application Here](#) | 在此申請

## Enquiry | 查詢

Tel / 電話: 2957 5784

WhatsApp: 2957 5736 / 2708 5388

Email / 電郵: [iveht@vtc.edu.hk](mailto:iveht@vtc.edu.hk)

Website / 網址: <https://hospitality.vtc.edu.hk/>

## Disclaimer / 免責聲明

VTC reserves the right to cancel any course, revise course content or change the offering venue(s), date and time if circumstances so warrant. 職業訓練局可因應情況取消任何課程、修正課程內容或更改上課地點、日期及時間。

## Application Notes | 申請須知

### I Seats are limited and applications are processed on a first-come-first-served basis.

If the minimum number of students is not reached, the course will be postponed.

由於名額有限，報名以先到先得方式進行。如未能達到最低收生人數，課程將會順延。

### II The admission notification will be issued a week before the commencement of the course via e-mail. Applicants who do not receive this email notification should contact us. An official receipt for their tuition fee payment will be given in the first lesson.

申請人將於開課前一星期收到確認取錄的電郵。如在開課前一星期仍未收到通知，請與我們聯絡。正式收據會於課程第一堂發出。

### III Refund and Transfer | 退還課程費用及學額轉讓

**Fees paid is non-refundable unless the programme cancellation, rescheduling and unsuccessful application cases. Fees paid and places enrolled are not transferable, and request for programme swapping will not be entertained. The Hospitality Discipline of Institute of Vocational Education reserves the right to cancel or reschedule the course.**

除因課程取消、改期及申請不獲接納的情況外，所繳費用恕不退還。已繳學費及報名名額亦不可轉讓，並不受理申請換班及轉讓他人。香港專業教育學院酒店及旅遊學科將保留取消及重新安排課程之一切權利。

### IV Diversity and Equality Policy | 多元化及平等政策

The Vocational Training Council (VTC) is committed to developing, promoting and maintaining policies of equality of opportunity which creates an environment for staff, students or any other persons who have dealings with the VTC where there is no barrier to equal opportunities and no discrimination on the grounds of sex, pregnancy, breastfeeding, disability, race, marital status, family status, or sexual orientation.

職業訓練局致力制定、推廣及維持一套平等機會政策，以締造一個機會均等，以及沒有性別、懷孕、餵哺母乳、殘疾、種族、婚姻狀況、家庭崗位或性傾向歧視的環境予所有職業訓練局僱員、學生以及與職業訓練局有事務交往的人士。

### V Personal Data Policy | 個人資料政策

VTC's policies and practices in relation to personal data and the Personal Data (Privacy) Ordinance in Hong Kong is available at <http://www.vtc.edu.hk/html/en/privacy.html>. VTC and its member institutions intend to use your personal data provided, including your name, phone number, mobile number, email address, correspondence address and education level, to provide direct marketing information in relation to any programmes, admission and events of VTC and its member institutions, but we cannot so use your personal data without your consent. If you would like to unsubscribe from receiving the said information or update your personal data, please send your request to [iveht@vtc.edu.hk](mailto:iveht@vtc.edu.hk).

關於職業訓練局對個人資料及香港《個人資料（私隱）條例》的政策及做法，請瀏覽

<http://www.vtc.edu.hk/html/tc/privacy.html>。職業訓練局及其機構成員擬使用閣下提供的個人資料，包括姓名、電話號碼、手機號碼、電郵地址、通訊地址及教育程度，提供有關職業訓練局及其機構成員的任何課程、招生及活動推廣資訊。惟我們必須先得到您的同意，否則不能如此使用你的個人資料。如您日後希望停止接收上述資訊，或更改個人資料，請電郵至 [iveht@vtc.edu.hk](mailto:iveht@vtc.edu.hk)。